

Date:

Investments Team  
Pensions Bank Ltd  
c/o Pointon York SIPP Solutions Ltd  
Pointon York House  
Valley Way  
Welland Business Park  
Market Harborough  
LE16 7PS

Dear Sirs

**ENCASHMENT INSTRUCTION**

Scheme Name: \_\_\_\_\_ Designation No: \_\_\_\_\_

I would like to carry out the following asset encashment from within the above numbered SIPP:

**Provider/Company:** \_\_\_\_\_

**Investment Type and Reference:** \_\_\_\_\_

**Encashment Amount:** £ \_\_\_\_\_ / Full Encashment

**Encashment Frequency:** Monthly / Quarterly / Annual / Single

**Fund** (where none please mark N/A): \_\_\_\_\_

**Currency:** £ Sterling / Euros / \$ Dollar / Other (State)  
\_\_\_\_\_

Where notice is to be served:

- Serve notice
- Waive notice (I accept there will be a charge to waive notice)

Funds are to be sent to Pensions Bank by:

- Cheque
- BACS
- CHAPS (I accept there may be a charge for CHAPS transfer)

Additional Instructions (This should include acceptance of any other charges or penalties that may arise to enable this encashment request to be processed promptly)

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_

**NAME** \_\_\_\_\_  
**Member / IFA / Appointed Investment Mgr**